



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting Nov 15, 2018 - ESUHS D REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133

Category 16. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT/ACTION CALENDAR

Subject 16.03 Approve Minutes of September 13, 2018, Regular Board Meeting

Access Public

Type Action, Minutes

Recommended Action It is recommended that the Board of Trustees approve the September 13, 2018, Regular Board Meeting minutes as presented.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

SUBJECT: Approve Minutes of September 13, 2018, Regular Board Meeting

Attached are the minutes of the September 13, 2018, Regular Board Meeting for review and approval by the Board of Trustees.

FISCAL IMPACT:

None

FUNDING SOURCE:

None

RECOMMENDATION:

It is recommended that the Board of Trustees approve the September 13, 2018, Regular Board Meeting minutes as presented.

[BA_2018_09_13_Reg_Minutes.pdf \(581 KB\)](#)

Executive Content

East Side Union High School District

APPROVED

Board of Trustees

Heather 11-15-18



EAST SIDE UNION HIGH SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES

Meeting Held at
East Side Union High School District
Board Room

830 N. Capitol Avenue, San Jose, CA 95133
September 13 , 2018
4:00 p.m.

1. CALL TO ORDER / ROLL CALL

1.01 Roll Call

President J. Manuel Herrera called the meeting to order at 4:03 PM.

Present for roll call:

- President J. Manuel Herrera
- Vice President Pattie Cortese
- Clerk Lan Nguyen
- Member Frank Biehl
- Member Van Le

1.02 Announcement and Public Comment regarding Items to be discussed in Closed Session (Government Code 54957.7). Persons wishing to address the Board on Closed Session items or any subject not on the agenda must fill out a speaker request form, which is located at the entrance of the Board Room.

There were no public speakers.

1.03 Recess to Closed Session in the Superintendent's Conference Room (Open Session will resume at the end of Closed Session in the Board Room at approximately 6:00 p.m.) See item 2 on agenda (Closed Session).

The Board of Trustees recessed to Closed Session in the Superintendent's Conference Room.

2. CLOSED SESSION

2.01 Mindfulness Practice

2.02 Expulsion(s)

- **Readmission of Previously Expelled Students**

Motion to approve the readmission of seven (7) previously expelled students pursuant to Education Code Section 48916(c) and District's Administrative Regulation 5144.1.

Motion by Frank Biehl, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

2.03 Public Employee Performance Evaluation (Government Code Section 54957)

- **Superintendent**

2.04 Public Employment/Public Employee Appointment (Government Code Section 54957):

- **Associate Principals**
- **Fiscal Budget Manager**
- **Construction Bond Program Controls Manager**

Associate Principals

Motion to approve the appointment of Louis Barocio as Associate Principal at James Lick High School.

Motion by Pattie Cortese, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

Fiscal Budget Manager

Motion to approve the appointment of Charles Bickel as Fiscal and Budget Manager.

Motion by Lan Nguyen, second by Van Le

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

Construction Bond Program Controls Manager

Motion to approve the appointment of Sandy Nguyen as Construction Bond Program Controls Manager.

Motion by Van Le, second by Pattie Cortese

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

2.05 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

2.06 Conference with Labor Negotiators (Government Code Section 54957.6)

Agency Designated Representatives:

Chris D. Funk, Superintendent

Dr. John Rubio, Associate Superintendent of Human Resources

Chris Jew, Associate Superintendent of Business Services

Glenn Vander Zee, Associate Superintendent of Educational Services

Employee Organizations:

American Federation of Teachers (AFT)

California School Employees Association (CSEA)

East Side Teachers Association (ESTA)

Administrator Collaborative of East Side (ACES)

Unrepresented Employees:

Administrators

Managers

Confidential Employees

2.07 Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code Section 54956.9:

• Four (4) Potential Cases

Motion to approve settlement agreement and general release of claims between the District and Martin Garcia, which includes the withdrawal of request for appeal hearing, the payment by the District in a lump sum amount of \$6,468.96, and the granting of mutual releases by the parties to the agreement.

Motion by Lan Nguyen, second by Pattie Cortese

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

3. RESUME OPEN SESSION AT APPROXIMATELY 6:00 P.M. - EDUCATION CENTER BOARD ROOM

3.01 Pledge of Allegiance

4. WELCOME AND EXPLANATION TO AUDIENCE

4.01 Any person may address the Board on any item on the meeting agenda. Information explaining Board meeting procedures and how citizens can address the Board will be read. Persons wishing to address the Board must fill out a speaker request form, which is located at the entrance of the Board Room. Written information is located near the entrance to the Board Room.

5. ADOPTION OF AGENDA

5.01 The Superintendent and/or Board Member(s) may request that items be removed from the agenda for consideration and/or carried to a future Board meeting for consideration and/or action, and/or that that the Board take action in a regular meeting on a subject not listed on the published agenda on an emergency basis or other basis allowed by law. (Gov. Code 54954.2)

There were no changes to the agenda.

6. BOARD SPECIAL RECOGNITION(S)

No Items on Calendar under this Section

7. STUDENT BOARD LIAISON(S) (5 minutes each school)

7.01 Student Governing Board Representative

8. SPECIAL ORDER OF BUSINESS - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

8.01 The Superintendent and/or Board Member(s) may request that items be considered, discussed, and acted on out of the order indicated on the agenda as per schedule.

8.02 Presentation and/or Discussion regarding Spartan East Side Promise – Amanda Aldama, Spartan East Side Promise for San Jose State University

Presentation by Amanda Aldama. No action taken.

8.03 Discussion and/or Action to Adopt the Goals and Enrollment Criteria of the District's Child Development Program - Chris D. Funk, Superintendent

Public speaker:
•Jerrie Calderon

It is recommended that the Board of Trustees adopt the draft goals and criteria enrollment standards for the Child Development Program. Item will be brought back in 60 days if there are any revisions to the draft.

Motion by Frank Biehl, second by Pattie Cortese
Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le
Vote: 5/0; Final Resolution: Motion Carries

Item will be brought back for further discussion and/or action at the October Board meeting.

8.04 Discussion and/or Action to Adopt Resolution #2018/2019-05 Child Development Program Last Day of Operations - Chris D. Funk, Superintendent

Public speaker:
•Jerrie Calderon

Discussion held on this item; no action taken

8.05 Presentation and/or Discussion Regarding Baseball and Softball Field Standards - Chris Jew, Associate Superintendent of Business, and Roger Silveira, Director of Facilities, Maintenance & Operations

Presentation; no action taken

8.06 Presentation and/or Discussion regarding New Tech at James Lick High School - David Porter, Principal - James Lick High School

Presentation; no action taken

8.07 Presentation, Discussion and/or Action to Accept the Unaudited Actuals Financial Report for Fiscal Year 2017/2018 - Chris Jew, Associate Superintendent of Business Services, and Silvia Pelayo, Director of Finance

Public speaker:
•Jack Hamner

It is recommended the Board of Trustees approve and accept the Unaudited Actuals for 2017/2018 fiscal year report as presented with permission to proceed with any additional fiscal year-end adjustments that may be necessary.

Motion by Frank Biehl, second by Lan Nguyen
Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le
Vote: 5/0; Final Resolution: Motion Carries

9. PUBLIC HEARING(S) - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

9.01 Hold Public Hearing at Approximately 6:45 p.m. for Resolution 2018/2019-06 Regarding the GANN Spending Limit - Chris Jew, Associate Superintendent of Business Services, and Silvia Pelayo, Director of Finance

Public hearing held. There were no public speakers.

9.02 Discussion and/or Action to Adopt Resolution #2018/2019-06 Establishing Appropriations for GANN Spending Limit - Chris Jew, Associate Superintendent of Business Services, and Silvia Pelayo, Director of Finance

It is recommended that the Board of Trustees Adopt Resolution #2018/2019-06 establishing appropriations for the GANN Spending Limit.

Motion by Frank Biehl, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

9.03 Hold Public Hearing at Approximately 6:50 p.m. for Resolution #2018/2019-07 Regarding the Sufficiency of Textbooks and Instructional Materials per Education Code 60119 - Glenn Vander Zee, Associate Superintendent of Educational Services

Public hearing held. There were no public speakers.

9.04 Discussion and/or Action to Adopt Resolution #2018/2019-07 Regarding the Sufficiency of Textbooks and Instructional Materials per Education Code 60119 - Glenn Vander Zee, Associate Superintendent of Educational Services

It is recommended that the Board of Trustees Adopt Resolution #2018/2019-07 Regarding the Sufficiency of Textbooks and Instructional Materials per Education Code 60119.

Motion by Lan Nguyen, second by Van Le

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

10. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD

10.01 Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code Section 54954.2(a) and 54954.3) preclude any action. As an unagendized item, no response is required from the Board or District staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. Any person may address the Board on any item on the meeting agenda. Persons wishing to address the Board must fill out a speaker request form, which is located at the entrance of the Board Room. When your name is called, please come to the podium, state your name for the record, and limit your remarks to three (3) minutes.

Public speakers:

- John Daniels
- Rosalind Taylor
- Jerrie Calderon
- Kevin Murphy

11. BOARD OF TRUSTEES/SUPERINTENDENT - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

11.01 Discussion and/or Action to Adopt Senior Manager of Internal Controls Draft 2018-2019 Annual Audit Work Plan - Kelly Kwong, CPA, Senior Manager of Internal Controls

It is recommended that the Board of Trustees adopt the draft 2018-2019 Annual Audit Work Plan for the Senior Manager of Internal Controls.

Motion by Frank Biehl, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

11.02 Discussion and/or Action to Nominate a Candidate to the CSBA Golden Quill Awards – Frank Biehl, Board Member

Motion to nominate a John Fensterwald of EdSource as a candidate to the CSBA Golden Quill Awards.

Motion by Frank Biehl, second by J Manuel Herrera

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

11.03 Discussion and/or Action to Receive Second Reading and Adopt Proposed Amendments to Board Bylaw #9323 Meeting Conduct – Chris D. Funk, Superintendent

It is recommended that the Board of Trustees receive and adopt the second reading of proposed amendments to Board Bylaw #9323 Meeting Conduct.

Motion by Pattie Cortese, second by Van Le

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

11.04 Discussion and/or Action to Receive First Reading of Proposed Amendments to Board Bylaw 9270B E (Exhibit B) Conflict of Interest Code: Designated Positions/Disclosure Categories – Chris D. Funk, Superintendent, and Rogelio Ruiz, Legal Counsel

Received first reading

11.05 Discussion and/or Action to Adopt Resolution #2018/2019-08 recognizing the Month of October as LGBTQ History Month and the Importance of the California Fair, Accurate, Inclusive and Respectful (FAIR) Education Act – Frank Biehl, Board Member

It is recommended that the Board of Trustees adopt Resolution #2018/2019-08 recognizing the Month of October as LGBTQ History Month and the Importance of the California Fair, Accurate, Inclusive and Respectful (FAIR) Education Act.

Motion by Frank Biehl, second by Pattie Cortese

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote: 5/0; Final Resolution: Motion Carries

12. EDUCATIONAL SERVICES/STUDENT SERVICES - OPERATIONAL ITEMS/ BOARD DISCUSSION AND/OR ACTION

12.01 Discussion and/or Action to Receive and Adopt Second Reading of Proposed Amendments to Board Policy 5117 Interdistrict Attendance - Glenn Vander Zee, Associate Superintendent of Educational Services

It is recommended that the Board of Trustees Receive and Adopt Second Reading of Proposed Amendments to Board Policy 5117 Interdistrict Attendance.

Motion by Frank Biehl, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote; 5/0; Final Resolution: Motion Carries

13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

13.01 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000 - Chris Jew, Associate Superintendent of Business Services, André Bell, Director of General Purchasing, and Francine Brissey, General Purchasing Manager

It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as presented and authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Motion by Pattie Cortese, second by Lan Nguyen

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote; 5/0; Final Resolution: Motion Carries

14. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

14.01 Discussion and/or Action to Approve Request for Use of Education Code Section 44258.3 - Teachers on Special Assignment Authorizations for the 2018-2019 School Year - Dr. John Rubio, Associate Superintendent of Human Resources

It is recommended that the Board of Trustees approve the request of use of California Education Code 44258.3 for the 2018-2019 school year.

Motion by Frank Biehl, second by Van Le

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote; 5/0; Final Resolution: Motion Carries

14.02 Discussion and/or Action to Approve Variable Term Waiver Requests for Certificated Employees - Dr. John Rubio, Associate Superintendent of Human Resources

It is recommended that the Board of Trustees approve the variable term waiver action requests for the certificated employees as specified.

Motion by Van Le, second by Pattie Cortese

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote; 5/0; Final Resolution: Motion Carries

14.03 Discussion and/or Action to Approve Proposed Revised Certificated Administrative Job Title from Director of Professional Development and Instructional Services to Director of Instruction - Glenn Vander Zee, Associate Superintendent of Educational Services, and Dr. John Rubio, Associate Superintendent of Human Resources

It is recommended that the Board of Trustees approve the revised certificated administrative job title for Director of Instruction.

Motion by Lan Nguyen, second by Van Le

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote; 5/0; Final Resolution: Motion Carries

14.04 Discussion and/or Action to Approve Proposed New Certificated Administrative Job Title and Salary Range for Coordinator of Academic Language Development - Glenn Vander Zee, Associate Superintendent of Educational Services, and Dr. John Rubio, Associate Superintendent of Human Resources

It is recommended that the Board of Trustees approve the proposed certificated administrative job title and salary range for Coordinator of Academic Language Development.

Motion by Lan Nguyen, second by Van Le

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

Vote; 5/0; Final Resolution: Motion Carries

15. FACILITIES/BOND - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

15.01 Discussion and/or Action to Approve additional Funding for the District Wide Infrastructure – Exterior Painting Project - Chris Jew, Associate Superintendent of Business Services, Julio Lucas, Senior Manager of the Bond Program, Janice Unger, Director of Bond Purchasing and Contracts, and Tu Nguyen, Capital Projects Purchasing Manager

The administration is recommending that the Board of Trustees approve the augmentation of an additional \$610,000.00 to the existing District Wide Infrastructure – Exterior Painting approved budget, bringing the combined project budget to \$3,590,000.00.

Motion by Frank Biehl, second by Lan Nguyen
Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le
Vote; 5/0; Final Resolution: Motion Carries

Consent / Action Calendar Sections 16-20

All items listed under the Consent/Action Calendar are considered by the Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent/Action Calendar.

Superintendent asserts that the following Business Transactions, Personnel Actions, Maintenance of Records, Approvals and Recommendations requiring Board Action have been carried out to the best of his knowledge in accordance with the law.

Motion to approve the entire consent calendar as presented.

Motion by Pattie Cortese, second by Lan Nguyen
Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le
Vote; 5/0; Final Resolution: Motion Carries

16. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT/ACTION CALENDAR

16.01 Ratify/Approve Board Member(s) Lawful Expenses/Mileage to Conferences/ Workshops/Meetings

16.02 Approve Minutes of June 7, 2018, Regular Board Meeting

16.03 Approve Minutes of June 21, 2018, Regular Board Meeting

16.04 Approve Minutes of August 16, 2018, Regular Board Meeting

17. EDUCATIONAL SERVICES / STUDENT SERVICES - CONSENT/ACTION CALENDAR

17.01 Ratify/Approve School Field Trips

17.02 Formalize East Side Union High School District's Representation in the South Bay Consortium for Adult Education (SBCAE)

18. BUSINESS SERVICES - CONSENT/ACTION CALENDAR

18.01 Approve Award of Bids and Request for Proposals for General Purchasing

18.02 Ratify/Approve Contract(s) for Professional Services At or Below \$25,000

18.03 Ratify/Approve Purchase Orders Dated August 1, through August 31, 2018

18.04 Ratify/Approve Memoranda of Understanding

18.05 Accept Report of Credit Card Purchases for Statement Dated October 23, 2017

18.06 Approve Budget Transfers for the Months of June and July 2018

18.07 Accept Warrant Registers for the Months of June and July 2018

19. HUMAN RESOURCES - CONSENT/ACTION CALENDAR

19.01 Ratify/Approve Classified Personnel Actions Presented September 13, 2018

19.02 Ratify/Approve Certificated Personnel Actions Presented September 13, 2018

19.03 Ratify/Approve Student Aide Personnel Actions Presented September 13, 2018

20. FACILITIES/BOND - CONSENT/ACTION CALENDAR

20.01 Approve Award of Bids and Request for Proposals for Bond/Capital Projects

20.02 Ratify Bond/Capital Projects Change Orders to Construction Contracts and Purchase Orders at or Below \$175,000

20.03 Ratify Bond/Capital Projects Contract(s) for Professional Services at or Below \$50,000

20.04 Ratify/Approve California Uniform Public Construction Cost Accounting Act (CUPCCAA) Informal Bond Project(s)

20.05 Approve Qualified Professional Service Providers

21. WRITTEN REPORTS/RECOMMENDATIONS

21.01 Receive Update on Short-Term Non-Certificated Summer Staffing Initiative

Report received

22. FUTURE AGENDA ITEMS

22.01 Opportunity for Board of Trustees to Request Items on Future Agendas

Member Frank Biehl:

- OPEB Presentation

Member Lan Nguyen

- Student Support Services/Mental Health Services

Member Van Le

- Adult Education Program Presentation
- Naviance/Career Exploration & Ethnic Studies Presentation

22.02 Future Items

Future Items:

Board Member Pattie Cortese

Item	Date (tentative)	Type
Academic Performance of Students returning from Expulsions	September 27, 2018	Presentation/Discussion
Facilities Use Fees Review	October 11, 2018	Presentation/Discussion
Role of PCIS	October 11, 2018	Presentation/Discussion

Board Member Lan Nguyen

Item	Date (tentative)	Type
Conflict Resolution Success Rate	Fall 2018	Presentation/Discussion

Board Member Frank Biehl

Item	Date (tentative)	Type
Standards for Sports Facilities	October 11, 2018	Presentation/Discussion
Option Area Boundaries	November 2018	Presentation/Discussion

Board Member Van Le

Item	Date (tentative)	Type
Common Core State Standards Update	October 11, 2018	Report

Superintendent Chris D. Funk

Item	Date (tentative)	Type
Student Wellness	September 27, 2018	Presentation/Discussion

22.03 Annual Governance Calendar

<p>July:</p> <ul style="list-style-type: none"> •Summer School Program (concludes session) •Summer School Graduation <p>August:</p> <ul style="list-style-type: none"> •Board Members' Expenses Report (Apr/May/June) •Expulsion Hearing Panel Committee •First Day of School •Superintendent's Annual Evaluation •Williams Quarterly Report <p>September:</p> <ul style="list-style-type: none"> •Board Study Session/Workshop •College Night •Conflict of Interest Board Policy (updates) •Public Hearing and Adoption: Gann Spending Limit •Public Hearing: Sufficiency/Insufficiency of Textbooks •Receive Annual Developer Fees Report •Unaudited Actuals <p>October:</p> <ul style="list-style-type: none"> •Bond Program Presentation •Solar Energy Presentation •Student Achievement Presentation •Williams Quarterly Report <p>November:</p> <ul style="list-style-type: none"> •Academic Success Analysis Biannual Presentation •Board Members Expenses' Report (July/Aug/Sept) •Board Study Session/Workshop •Election Orientation for New Board Members <p>December:</p> <ul style="list-style-type: none"> •Annual Organizational Board Meeting •CSBA Annual Conference •Election Orientation for New Board Members •End of First Semester •First Interim Report <p>January:</p> <ul style="list-style-type: none"> •Audit Report •Board Audit Committee Selections/Appointments •Board Retreat •Financial & Performance Audit Report for Bond Measures •Magnet Night •Martin Luther King, Jr. Writing, Art & Multi-Media Awards Ceremony & Reception •Master Business Relationship Agreement between ESUHSD and MetroED •Policies & ByLaws (Begin Review by Series) •Sports Recognitions (Fall) •Technology Report •Williams Quarterly Report 	<p>February:</p> <ul style="list-style-type: none"> •African American Students Achievement Awards •Audit Committee Charter Amendment(s) •Board Members' Expenses Report (Oct/Nov/Dec) •CSBA Delegate Assembly Election •IPC Annual Presentation •Non-Re-Elects •Safety Plan Goals for Each Site •State of the District <p>March:</p> <ul style="list-style-type: none"> •Academic Success Analysis Biannual Presentation •Cesar Chavez Writing, Art & Multi-Media Awards Luncheon •Latino Student Awards Recognition Ceremony •March 15 Notices •NSBA Annual Conference (<i>March or April</i>) •Second Interim Report •SJPD Secondary Employment Application •Superintendent's Mid-Year Evaluation •Vietnamese Students Achievement Awards <p>April:</p> <ul style="list-style-type: none"> •Board Study Session/Workshop •Form 700 – Statement of Economic Interests Due to Santa Clara County (filing) •Honor Nights (April/May) •Migrant Education Awards Night •Williams Quarterly Report <p>May:</p> <ul style="list-style-type: none"> •Asian American/Pacific Islander History Month Poster & Essay Contest Awards/Celebration •Board Members' Expenses Report (Jan/Feb/Mar) •Board Self-Evaluation •Board Study Session/Workshop •Budget (Preliminary/Draft) Presentation •Employee Retiree & Recognition Event •Graduations •Honor Nights (April/May) •Last Day of School •Preliminary Review of Proposed LCAP <p>June:</p> <ul style="list-style-type: none"> •Annual Consolidated Program Application (CONAPP) •Budget (Preliminary) with May Revisions Public Hearing (first June Board Meeting) •Budget Adoption (second June Board Meeting) •Budget Advisory Committee: Nominate/Appoint Board Reps (2) & Alternative Board Rep (1) -- (2-yr term, fiscal year) •Employee Retirement Celebration •ESTA Safety Survey •International Student Program Annual Presentation •Master Contracts for Capital Projects •Plan for Expelled Youth (due every 3 years; due 2018) •Safety Plan Assessment for Each School •Single Plan for Student Achievement (SPSA) Each School •Sports Recognitions (Winter/Spring) •Summer School Program (session begins)
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23. BOARD OF TRUSTEES/SUPERINTENDENT COMMUNICATIONS/COMMENTS

23.01 Board of Trustees:

- **J. Manuel Herrera, President**
-- MetroED
- **Pattie Cortese, Vice President**
- **Lan Nguyen, Clerk**
- **Frank Biehl, Member**
-- Board Audit Committee
- **Van Le, Member**

23.02 Chris D. Funk, Superintendent

24. REPORT CLOSED SESSION ACTION(S)

24.01 Legal Counsel will Report on Closed Session Actions

25. ADJOURNMENT

25.01 President Adjourns the Meeting

Board President J. Manuel Herrera adjourned the meeting at 10:05 PM

26. NEXT MEETING

- **September 27, 2018: Board Study Session/Workshop**
- The Study Session of September 27, 2018, will be changed to September 25, 2018.
- **October 11, 2018: Regular Board Meeting**

Respectfully submitted,



Board Clerk



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting	Sep 13, 2018 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	13.01 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000 - Chris Jew, Associate Superintendent of Business Services, André Bell, Director of General Purchasing, and Francine Brissey, General Purchasing Manager
Access	Public
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Chris Jew, Associate Superintendent of Business Services, André Bell, Director of General Purchasing, and Francine Brissey, General Purchasing Manager

SUBJECT: Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000

The attached contract(s) for professional services over \$25,000 are being presented for Board review and approval and to authorize administration to amend said contracts in accordance with Board Policy 3312.1.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

[2018 0913 Over 25k.pdf \(175 KB\)](#)[Attachment A.pdf \(179 KB\)](#)[Attachment B.pdf \(115 KB\)](#)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as presented and authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Motion by Pattie Cortese, second by Lan Nguyen.

Final Resolution: Motion Carries

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

EAST SIDE UNION HIGH SCHOOL DISTRICT
Board Meeting of September 13, 2018
Contracts over \$25,000.00

1. AVID Center (Advancement via Individual Determination)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Jenner Perez André Bell Francine Brissey	July 1, 2018 – June 30, 2019	\$39,906.00 Title I	State and Federal Projects/ Jenner Perez

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the contract service agreement with AVID Center.

The AVID center provides an additional curriculum for the AVID member sites that focus on leadership, systems, instruction, and culture, and is designed to increase the number of students who enroll and succeed in higher education.

This agreement includes AVID college readiness system and materials, AVID center support, AVID reports, access to AVID Summer Institute, Professional training/learning, and access to the AVID Curriculum Library.

Selection Process:

Sole source

Recommendation:

ESUHSD administration is recommending that the Board of Trustees approve the contract service agreement with AVID Center, for college readiness programs, for \$39,906.00 with a term of July 1, 2018, through June 30, 2019. ESUHSD administration also recommends that the Board of Trustees authorize the execution of change orders in accordance with Board Policy 3312.1.

2. Breathe California of the Bay Area

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Jennifer Casel Kenya Edison André Bell Francine Brissey	August 1, 2018 – June 30, 2019	\$47,650.00 TUPE	Student Services/ Shakenya Edison

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the contract service agreement with Breathe California of the Bay Area.

Breathe California of the Bay Area will provide the district with tobacco use, prevention, and cessation programs. Their program will include in-service training, speaking engagements and classroom demonstrations, and parent training. There will be three distinct components to their program; each element will be set up as a *micro*-program targeting different audiences, these micro-programs are Asthma and Lung Disease, Tobacco Control and Clean Air.

EAST SIDE UNION HIGH SCHOOL DISTRICT
Board Meeting of September 13, 2018
Contracts over \$25,000.00

Selection Process:

None

Recommendation:

ESUHSD administration is recommending that the Board of Trustees approve the contract service agreement with Breathe California of the Bay Area, for tobacco use, prevention and cessation, for \$47,650.00 with a term of August 1, 2018, through June 30, 2019. ESUHSD administration also recommends that the Board of Trustees authorize the execution of change orders in accordance with Board Policy 3312.1.

3. Ellen Hoke Corp.

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Barbara Moore André Bell Francine Brissey	August 6, 2018 – June 30, 2019	\$275,000.00 Visually Handicapped	Special Services/ Barbara Moore

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the contract service agreement with Ellen Hoke Corp.

Ellen Hoke Corporation provides contracted services in the following capacities: Teacher of the Visually Impaired (TVI), Braille Transcriber and Braille Assistive Technology Support. The ESUHSD has an estimated 16 students who are blind. These students attend Santa Teresa High School (STHS) for support in our program for the Visually Impaired. Specifically, these students require services from a Teacher of the Visually Impaired (TVI), braille instruction and other adaptive instruction, which is highly specialized. As a district, we also have other students who are visually impaired (VI) with limited vision. These students typically attend their home schools and receive services through the Southeast SELPA (Special Education Local Plan Area) Teacher of the Visually Impaired (TVI).

Selection Process:

East Side UHSD has not been able to fill the position for a Teacher of the Visually Impaired (TVI) for the past year and a half. The job remains on EdJoin, and we continue to reach out to San Francisco State University, which is the only local university that trains these specialists. Ellen Hoke has provided these services in the past and can continue to contract with ESUHSD while the position remains vacant.

Recommendation:

ESUHSD administration is recommending that the Board of Trustees approve the contract service agreement with Ellen Hoke, for Teacher of the Visually Impaired, for \$275,000.00 with a term of August 6, 2018, through June 30, 2019. ESUHSD administration also recommends that the Board of Trustees authorize the execution of change orders in accordance with Board Policy 3312.1.

EAST SIDE UNION HIGH SCHOOL DISTRICT
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4. Kognito Solutions, LLC

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Shakenya Edison André Bell Francine Brissey	July 19, 2018 – July 18, 2019	\$34,366.00 Safety and Student Services	Student Services/ Shakenya Edison

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the contract service agreement with Kognito Solutions, LLC (Kognito).

Kognito will provide a software program for the online training of *At Risk for High School Educators*. This institutional packaged program includes the hosting of the course, technical support, and certificates of completion for any staff member at ESUHSD who participates.

Selection Process:

None

Recommendation:

ESUHSD administration is recommending that the Board of Trustees approve the contract service agreement with Kognito Solutions, LLC, for online training, for \$34,366.00 with a term of August 19, 2018, through August 18, 2019. ESUHSD administration also recommends that the Board of Trustees authorize the execution of change orders in accordance with Board Policy 3312.1.

5. RaaWee K12 Solutions

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Shakenya Edison Jennifer Casel André Bell Francine Brissey	July 1, 2018 – June 30, 2019	\$88,096.00 Safety and Student Services SARB	Student Services/ Shakenya Edison

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the contract service agreement with RaaWee K12 Solutions.

RaaWee K12 Solutions is a Truancy & Dropout Prevention System (TDPS) that provides a customized dashboard for directors and principals to aid truancy abatement. Through this dashboard, principals can review site-specific data, and statistics, send out customized letters and texts to parents. This program allows for exports to excel, automated recommendations of referral to court filing systems and contempt of court filing, history review, sibling review, and integrates with school attendance review boards (SARB) contract with monitoring.

The entire TDPS system is completely customizable for ESUHSD and has already proven to be valuable.

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Selection Process:

Before implementing RaaWee K12 Solutions, purchasing reviewed two other truancy programs from AIM and School Innovations & Achievement. RaaWee K12 Solutions was the only program that incorporated everything ESUHSD was looking to implement. RaaWee was not only the most economical but has proven to be a successful tool for ESUHSD.

RaaWee is the sole source for the RaaWee K12 Truancy & Dropout Prevention System (TDPS) to which it may preclude competition due to the existence of tools and proprietary processes that are unique to it and can that only RaaWee K12 Solutions, Inc. can provide through an integrated system. (Attachment A)

Recommendation:

ESUHSD administration is recommending that the Board of Trustees approve the contract service agreement with RaaWee K12 Solutions, Inc., for \$88,096.00 with a term of July 1, 2018, through June 30, 2019, and that the Board of Trustees recognize RaaWee K12 Solutions, Inc. as a sole source vendor. ESUHSD administration also recommends that the Board of Trustees authorize the execution of change orders in accordance with Board Policy 3312.1.

6. The Regents of the University of California on Behalf of Destination College Advising Corps (DCAC)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Glenn Vander Zee André Bell Francine Brissey	July 1, 2018 – June 30, 2019	\$180,000.00 LCAP An additional \$180,000.00 DCAC will contribute through various grants.	Andrew P. Hill, James Lick, Oak Grove, William C. Overfelt and Yerba Buena High Schools/ Instruction/ Glenn Vander Zee

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the contract service agreement with The Regents of the University of California on Behalf of Destination College Advising Corps (DCAC).

The goal of the DCAC program is to increase the rate of college-bound students at ESUHSD school sites and provide general college awareness, mentorship, resources, preparation, advising and information through the efforts of a dedicated College Advisor Fellow(s). Each College Advisor Fellow will participate in the local and national research and data collection as specified by state and federal agreements, including the provision of intensive program activities by using evidence-based best practices of highly successful college access programs and strategies that build college-going culture through one-to-one, small group, classroom, and whole school efforts.

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The total cost of the DCAC program will be \$360,000.00. ESUHSD will pay fifty percent of the fees; the DCAC program will secure the remaining fifty percent by multiple government and non-governmental sources, foundation grants, as well as the University of California at Berkeley through the Center of Educational Partnerships.

Selection Process:

None

Recommendation:

ESUHSD administration is recommending that the Board of Trustees approve the contract service agreement with The Regents of the University of California on Behalf of Destination College Advising Corps (DCAC), for college advising services, for \$180,000.00 with a term of July 1, 2018, through June 30, 2019. ESUHSD administration also recommends that the Board of Trustees authorize the execution of change orders in accordance with Board Policy 3312.1.

7. The Regents of the University of California Santa Cruz – Cal-SOAP

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Glenn Vander Zee André Bell Francine Brissey	July 1, 2018 – June 30, 2019	\$106,500.00 Supplemental LCAP	Instructional Services/ Glenn Vander Zee

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees approve Amendment No. 01 with The Regents of the University of California Santa Cruz – Cal-SOAP to provide college and career readiness support services.

On August 17, 2017, the Board of Trustees approved the contract service agreement with The Regents of the University of California Santa Cruz – Cal-SOAP, in the amount of \$106,500.00 for the term of July 1, 2017, through June 30, 2018. (Item No. 13.03)

Amendment No. 01 is requested to reflect an extension of one year from July 1, 2018, through June 30, 2019, and increased funding for \$106,500.00.

Original Amount:	\$106,500.00
Amendment No. 01:	\$106,500.00
Total Amount:	\$213,000.00

EAST SIDE UNION HIGH SCHOOL DISTRICT
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Contracts over \$25,000.00

Selection Process:

None

Recommendation:

ESUHSD administration is recommending that the Board of Trustees approve Amendment No. 0X to the Contract Service Agreement No. 01, with The Regents of the University of California Santa Cruz – Cal-SOAP in the amount of \$106,500.00 and an extended contract term from July 1, 2018, through June 30, 2019. ESUHSD administration also recommends that the Board of Trustees authorize the execution of change orders in accordance with Board Policy 3312.1.

8. Ripple Effects, Inc.

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Shakenya Edison André Bell Francine Brissey	August 1, 2018 – June 30, 2019	\$85,480.00 TUPE	Student Services/ Shakenya Edison

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the contract service agreement with Ripple Effects, Inc.

Ripple Effects is a web-based, multi-media program that teaches social-emotional learning core competencies to students, with supporting resources for teachers. Ripple Effects will be used as a prevention and intervention tool. This program is designed for teens and is a comprehensive intervention system to address both presenting behavior problems and the reason behind them, from simple skill deficits, to cultural alienation, to personal trauma.

Ripple effects is a whole spectrum learning system targeted at raising grades, problem-solving skills, empathy scores, and lowering drop out rates. This software program comes with a live 6-hour training for 50 participants as well as yearly subscriptions for limited use at all sites within ESUHSD.

Selection Process:

Three quotes solicited:

- Ripple Effects
- Base Education
- Positive Action

Recommendation:

ESUHSD administration is recommending that the Board of Trustees approve the contract service agreement with Ripple Effects, Inc., for intervention software programs and training, for \$85,480.00 with a term of August 1, 2018, through June 30, 2019. ESUHSD administration also recommends that the Board of Trustees authorize the execution of change orders in accordance with Board Policy 3312.1.

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9. Santa Cruz/ Silicon Valley New Teacher Project

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Teresa Marquez André Bell Francine Brissey	July 1, 2018 – June 30, 2019	\$250,000.00 LCAP	Professional Development & Curriculum/ Teresa Marquez

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the contract service agreement with Santa Cruz/Silicon Valley New Teacher Project (SC/SVNTP).

The goal of this partnership is to increase student achievement through the implementation of a research-based teacher induction program while nurturing the growth and development of teachers holding a preliminary credential at ESUHSD in a sustained and systematic manner. To do so, the SC/SVNTP will collaborate with ESUHSD in conducting induction programs for General Education, and Education Specialist Teachers that meet all state requirements for State Approved Induction Programs (SB2042), the Common Standards and the California Induction Preconditions and Program Standards and will integrate a unique program design.

Mentors can either be in-house mentors at a rate of \$2000 per participating teacher, or an SC/SVNTP contracted mentor at a rate of \$5,200.00

Selection Process:

None

Recommendation:

ESUHSD administration is recommending that the Board of Trustees approve the contract service agreement with Santa Cruz/Silicon Valley New Teacher Project, for a research-based teacher induction program, not to exceed \$250,000.00 with a term of July 1, 2018, through June 30, 2019. ESUHSD administration also recommends that the Board of Trustees authorize the execution of change orders in accordance with Board Policy 3312.1.

10. Silicon Valley Math Initiative, LLC

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Martha Guerrero André Bell Francine Brissey	July 1, 2018 – June 30, 2019	\$38,880.00 LCAP	Mt. Pleasant High School/ Mathematics/ Martha Guerrero

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the contract service agreement with Silicon Valley Math Initiative, LLC (SVMI).

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SVMI will provide a series of professional development training to the mathematics department at Mt. Pleasant High School. For eight months, SVMI consultant, Janice Bussey, will hold a 3-day professional development workshop covering a variety of topics such as, modeling math talk lessons, math coaching, classroom observations, and supporting strategies for student group work.

Selection Process:

Silicon Valley Math Initiative is a unique program that connects schools to a network of other schools allowing for the access and use of various resources for principals, teachers, and coaches.

Silicon Valley Math Initiative is the sole source for these systems and processes to which it may preclude competition due to the existence of tools and proprietary processes that are unique to it and that only SVMI can acquire. (Attachment B)

Recommendation:

ESUHSD administration is recommending that the Board of Trustees approve the contract service agreement with Silicon Valley Math Initiative for professional development in the math department, for \$38,880.00 with a term of July 1, 2018, through June 30, 2019 and that the Board of Trustees recognize Silicon Valley Math Initiative, LLC a sole source vendor. ESUHSD administration also recommends that the Board of Trustees authorize the execution of change orders in accordance with Board Policy 3312.1.

11. Uplift Family Services

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Barbara Moore André Bell Francine Brissey	August 1, 2018 – June 30, 2019	\$64,800.00 Special Ed, Mental Health	Special Services/ Barbara Moore

East Side Union High School District (ESUHSD) administration is requesting that the Board of Trustees approve the contract service agreement with Uplift Family Services.

Uplift Family Services will provide applied behavior analysis (ABA) services to the District, including direct treatment by paraprofessionals, data analysis, plan development, progress updates, and supervision by a program coordinator.

EAST SIDE UNION HIGH SCHOOL DISTRICT
Board Meeting of September 13, 2018
Contracts over \$25,000.00

Selection Process:

None

Recommendation:

ESUHSD administration is recommending that the Board of Trustees approve the contract service agreement with Uplift Family Services, for ABA services, for \$64,800.00 with a term of August 1, 2018, through June 30, 2019. ESUHSD administration also recommends that the Board of Trustees authorize the execution of change orders in accordance with Board Policy 3312.1.



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Agenda Item Details

Meeting	Sep 13, 2018 - ESUHSB REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	18. BUSINESS SERVICES - CONSENT/ACTION CALENDAR
Subject	18.02 Ratify/Approve Contract(s) for Professional Services At or Below \$25,000
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees ratify the projects contract(s) for professional services at or below \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Chris Jew, Associate Superintendent of Business Services, André Bell, Director of General Purchasing, and Francine Brissey, General Purchasing

SUBJECT: Ratify/Approve Contract(s) for Professional Services At or Below \$25,000

The attached lists the General Purchasing Contracts for Professional Services at or below \$25,000 being recommended for Board ratification.

Fiscal Impact:

As presented in the attachment

Funding Source:

As presented in the attachment

Recommendation:

It is recommended that the Board of Trustees ratify the projects contract(s) for professional services at or below \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

2018 0913 Prof Serv Contracts under \$25K.pdf (78 KB)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees ratify the projects contract(s) for professional services at or below \$25,000 as presented and authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Motion by Pattie Cortese, second by Lan Nguyen.

Final Resolution: Motion Carries

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of September 13, 2018

Contract(s) for Professional Services at or Below \$25,000

A Conflict of Interest Statement has been collected for each service contract listed below.

Consultant	Contract Period	Contract Amount/ Funding Source	PO Number	Location of Services	Description of Services	Date Contract Assigned
Document Tracking Services	July 1, 2018 – June 30, 2019	\$15,000.00/ Student Services	900676	Education Center	Provides services to update template-based documents, translation services, custom online forms, hosting and routing.	August 22, 2018
William Lazo	July 1, 2018 - June 30, 2019	\$15,000.00/ Special Services	900643	Education Center	Provide translation and interpretation services in English/Spanish/Vietnamese.	August 20, 2018



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Agenda Item Details

Meeting	Sep 13, 2018 - ESUHS D REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	20. FACILITIES/BOND - CONSENT/ACTION CALENDAR
Subject	20.03 Ratify Bond/Capital Projects Contract(s) for Professional Services at or Below \$50,000
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Chris Jew, Associate Superintendent of Business Services, Julio Lucas, Senior Manager of the Bond Program, Janice Unger, Director of Bond Purchasing and Contracts, and Tu Nguyen, Capital Projects Purchasing Manager

SUBJECT: Ratify Bond/Capital Projects Contract(s) for Professional Services at or Below \$50,000

The attached lists the Bond/Capital Projects Contracts for Professional Services at or below \$50,000 being recommended for Board ratification.

Fiscal Impact:
As indicated in the attachment

Funding Source:
As indicated in the attachment

Recommendation:
It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

2018 0913 Contracts under 50K.pdf (87 KB)

Executive Content

Motion & Voting

It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as presented and authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Motion by Pattie Cortese, second by Lan Nguyen.

Final Resolution: Motion Carries

Yea: J Manuel Herrera, Pattie Cortese, Lan Nguyen, Frank Biehl, Van Le

EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of September 13, 2018

Bond/Capital Projects Contracts for Professional Services At or Below \$50,000.00

Consultant	Contract Period	Contract Amount	Purchase Order Number / Contract Number (CP)	Location of Services	Project Number / Project Name	Description of Services	Date Purchase Order Assigned
Allana Buick & Bers, Inc.	July 30, 2018 to Project Completion	\$8,502.00	900297 / CP2523	James Lick High School	Z-030-601 / JL Student Center & Quad Mod	Consultant will perform eight (8) site visits to audit the roofing. Will observe and document materials installed, extent of work and compliance with construction documents. Written reports will be provided.	July 30, 2018
Capitol Advisors Group LLC	July 1, 2018, through December 31, 2018	\$10,000.00	900677 / CP2807	District Wide	F35-052-001 / DW SAB Facilities Funding Dev & Assistance	Consultant to provide the following scope of work: provide continuous services for SAB Facilities Funding Development and Assistance as needed with grant applications for Prop 39 and overall legislative consulting & advocacy on an as needed basis not to exceed \$10,000.00	August 22, 2018
Chipman Relocation & Logistics	July 31, 2018, to Project Completion	\$13,665.00	900300 / CP2764	James Lick High School	Z-030-601 / JL Student Center & Quad Mod	Consultant to provide moving services for various move-in activities for the New JL Student Center (Building 900 Project)	July 31, 2018
Colbi Technologies, Inc.	March 07, 2018 through March 06, 2019	\$11,750.00	900710 / CP2824	Education Center	Z-052-993 / District Program Cost	Annual renewal of software license with Quality Bidders (Colbi Technologies) to pre-qualify contractors for public works requirements	August 22, 2018

EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of September 13, 2018

Bond/Capital Projects Contracts for Professional Services At or Below \$50,000.00

Consultant	Contract Period	Contract Amount	Purchase Order Number / Contract Number (CP)	Location of Services	Project Number / Project Name	Description of Services	Date Purchase Order Assigned
Mont/Rose Moving Systems, Inc.	August 01, 2018 to Project Completion	\$15,450.00	900336 / CP2751	Oak Grove High School	E-050-008 / OG Alternative Education Campus Improvements (KIPP)	Consultant to relocate furniture from different school sites to Oak Grove High School for KIPP	August 01, 2018
Ray Morgan Company, Inc.	August 23, 2018, to June 30, 2023	\$2,065.00	900637 / CP2822	Education Center	Z-052-993 / District Program Cost	Consultant to provide a 60-month maintenance agreement to cover all parts, labor, and consumable toner for the Bond Program, item: HP E60055DN printer. Annual contract: first-year payment is for the period of August 23, 2018, to June 30, 2019, at a prorated amount of \$385.00 plus tax. Remaining four (4) years is for the period of July 1, 2019, to June 30, 2023, at an annual rate of \$420.00 plus tax.	August 17, 2018